

**MEMORANDUM****To:** Board of Regents**From:** Board Office**Subject:** FY 2001 Preliminary Budget for Board Office**Date:** June 5, 2000**Recommended Actions:**

1. Consider the FY 2001 preliminary operating budget of the Board Office in the amount of \$2,050,277 from all funds.
2. Approve a transfer to the Department of Management in the amount of \$9,060 to offset costs of State budget/outreach meetings.

**Executive Summary:**

In accordance with the Board's strategic plan, the Board Office is presenting its preliminary FY 2001 operating budget. The final budget will be presented to the Board in July for approval.

The FY 2001 Board Office preliminary budget is funded with state appropriations and allocations to the Regent institutions. The FY 2001 state appropriations to the Board Office include a base appropriation of \$1,284,586, which is \$2,459 lower than the original FY 2000 appropriation; an allocation of state salary appropriations of \$32,767 (which is almost \$22,000 less than needed to implement the state salary policy of 4%); and \$3,982 for workers' compensation to reflect a change in state funding policy and distribution methodology, but does not represent new funding for the Board Office.

The Board Office budget for FY 2001 includes five positions and related travel expenditures in the University of Iowa budget. The proposed allocations to the Regent institutions for FY 2001, which follow, represent a 2.2% increase over the FY 2000 budget.

Institutional Allocations	
University of Iowa	\$289,825
Iowa State University	284,073
University of Northern Iowa	130,930
Iowa School for the Deaf	13,360
Iowa Braille & Sight Saving School	<u>7,254</u>
	\$725,442

The Department of Management has requested a reimbursement from the Board of Regents for enterprise planning team outreach/budget meetings for FY 2001 funding. The Board Office understands that this transfer would be made pursuant to the provisions of Iowa Code §8.39 and that the Department of Management will take care of the approval, notification, and related provisions required by the statute for interdepartmental transfers. It is recommended that the Board approve this one-time transfer to the Department of Management.

Christine Schnell Approved: Frank J. Stork  
Christine Schnell Frank J. Stork

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**BOARD OFFICE BUDGET  
FY 2001**

	<b>FY 2000 Revised <u>Budget</u></b>	<b>FY 2001 Preliminary <u>Budget</u></b>
<b>Expenditures</b>		
Personnel Service	\$1,613,166	\$1,672,858
Travel	116,889	112,505
Office Supplies & Printing	65,432	66,481
Advertising	5,012	5,100
Communication	35,724	36,006
Outside Services	41,132	41,760
Outside Repairs	534	526
Data Processing	12,212	12,400
Office Equipment	<u>103,781</u>	<u>102,641</u>
Total Expenditures	\$1,993,882	\$2,050,277
<b>Income</b>		
Appropriations	\$1,280,586	\$1,321,335
Institutional Reimbursement		
University of Iowa	283,167	289,825
Iowa State University	277,877	284,073
University of Northern Iowa	128,513	130,930
Iowa School for the Deaf	13,142	13,360
Iowa Braille & Sight Saving	<u>7,097</u>	<u>7,254</u>
Total Institutional Reimb.	709,796	725,442
Miscellaneous Receipts	<u>3,500</u>	<u>3,500</u>
Total Income	\$1,993,882	\$2,050,277

**BOARD OFFICE  
BUDGET COMPONENTS  
FY 2001**

**GENERAL OFFICE**

	FY 2000 Revised <u>Budget</u>	FY 2001 Preliminary <u>Budget</u>
<b>Expenditures</b>		
Personnel Services		
Board Office	1,008,305	1,037,322
Regents per diem	10,000	10,000
Fringe Benefits	<u>271,325</u>	<u>279,057</u>
Subtotal	1,289,630	1,326,379
Travel	104,539	106,155
Office Supply, Print & Dues	65,432	66,481
Advertising	5,012	5,100
Communications	35,724	36,006
Outside Services	41,132	41,760
Outside Repairs	534	526
Data Processing	12,212	12,400
Office Equipment	<u>8,793</u>	<u>8,950</u>
Subtotal	273,378	277,378
TOTAL	1,563,008	1,603,757

**BOARD OFFICE POSITIONS ON THE UNIVERSITY OF IOWA BUDGET**

Associate Director Business & Finance - Facilities Officer; Assistant  
Director Legal Affairs, Human Resources, and Information Systems;  
Assistant Director Business & Finance; Information Technology Specialist;  
and Intern

	FY 2000 <u>Budget</u>	FY 2001 Preliminary <u>Budget</u>
<b>Expenditures</b>		
Salary	260,916	268,553
Fringe Benefits	<u>62,620</u>	<u>77,926</u>
Subtotal	323,536	346,479
Travel-General	<u>*12,350</u>	<u>6,350</u>
Total	335,886	352,829

\*includes moving costs